

NMBOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Monday, 2 July 2012

Minutes of the meeting of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Monday, 2 July 2012 at 11.00 am.

Present

Members:

Deputy John Bennett (Chairman)	Sir Clive Martin
Roger Chadwick (Deputy Chairman)	Douglas Mobsby
John Brewster	Elizabeth Rogula
Deputy Robin Eve	John Spanner
Brian Harris	Cllr Chris Townsend
Michael Hudson	Alderman and Sheriff Alan Yarrow
Anthony Llewelyn-Davies	

Officers:

Philip Macdonald	- Headmaster, City of London Freeman's School
Vicky Buckman	- Deputy Head, City of London Freeman's School
Yvette Dunne	- Bursar, City of London Freeman's School
Mark Beach	- Head of Junior School, City of London Freeman's School
Katie Odling	- Town Clerk's Department
Daniel Hooper	- Town Clerk's Department
Steve Telling	- Chamberlain's Department
Mark Lowman	- City Surveyor

1. APOLOGIES

Apologies for absence were received from Michael Bramwell (co-optee), Alderman Alison Gowman, Vivienne Littlechild, Deputy Giles Shilson (ex-officio) Angela Starling and Alderman John White (ex-officio).

2. DECLARATIONS BY GOVERNORS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

Deputy Robin Eve declared a personal but non-prejudicial interest on the basis of his membership of and connections with the Old Freeman's School Association (OFA).

Councillor Chris Townsend declared a personal but non-prejudicial interest in relation to agenda item 16 stating that he was currently appointed and serving as an elected representative of Mole Valley District Council.

3. MINUTES

The Minutes of the meeting held on 30 April 2012 were approved.

MATTERS ARISING –

Review of Freedoms (Item 9) – Members noted that the Finance Committee had requested a further report on this matter and that it would be widely consulted upon.

Co-opted Governor Vacancies (Item 10) – The Chairman confirmed that he had been chasing Members and it was noted that this issue was progressing slowly.

Leavers Bibles (Item 11) – Members were informed that 106 Bibles had been handed to 6th Form Leavers which were gratefully received.

4. **MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE**

The minutes of the meeting held on 20 May 2012 were received.

5. **MINUTES OF THE ACADEMIC AND EDUCATION SUB COMMITTEE**

The minutes of the meeting held on 30 May 2012 were received.

6. **REVIEW OF THE GOVERNANCE ARRANGEMENTS IMPLEMENTED IN 2011**

Consideration was given to a report of the Town Clerk which had been prepared on behalf of the Governance Working Party to seek comments, if any, from each Committee on the governance arrangements introduced last year and the impact that they may have had on the operation of this Committee.

Members of the Board noted the minor objection to J8 on page 27 of the report by the Board of Governors for the City of London Girls School which would be submitted to the Working Party for consideration.

Concern was also expressed regarding the recording of Member attendance at meetings which were visible on the Corporation's website. The Town Clerk agreed to look in to the matter and respond to the Member following the meeting.

RECEIVED.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman informed Members that both he and the current Deputy Chairman of the Board would be stepping down at the end of 2012/13 and therefore a new Deputy Chairman would need to be elected to allow for a timely handover period.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED : - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Section 12A of the Local Government Act.

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 30 April 2012 were considered.

11. **MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE**

The non-public minutes of the meeting held on 30 May 2012 were received.

12. **MINUTES OF THE ACADEMIC AND EDUCATION SUB COMMITTEE**

The non-public minutes of the meeting held on 30 May 2012 were received.

13. **REVIEW OF BURSARY GUIDELINES**

Consideration was given to a joint report of the Chamberlain, the Headmaster (CLS), the Headmaster (CLFS) and the Headmistress (CLSG) regarding the review of Bursary Guidelines.

RECEIVED.

14. **MASTER PLAN UPDATE**

Consideration was given to a Progress Report of the Headmaster of the City of London Freemen's School and the City Surveyor.

RECEIVED.

15. **ARREARS OF FEES**

Consideration was given to a report of the Bursar of the City of London Freemen's School regarding arrears of fees.

RECEIVED.

16. **HEAD OF JUNIOR SCHOOL REPORT**

Consideration was given to a report of the Head of the Junior School which provided an overview of events in the Junior School since the last Board meeting.

RECEIVED.

17. **HEADMASTER'S REPORT**

Consideration was given to a report of the Headmaster of the City of London Freemen's School which provided an update on various activities within the school.

RESOLVED : - That the report be noted.

18. **REVIEW OF SCHOOL POLICIES**

Approval was sought from the Board in respect of the revised Child Protection Policy and the Whole School Behaviour Policy.

RECEIVED.

19. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

20. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no items of urgent business.

The meeting ended at 1.00 pm.

Chairman

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